

**IN THE PROBATE COURT OF FRANKLIN COUNTY, OHIO  
ROBERT G. MONTGOMERY, JUDGE**

**ADMINISTRATIVE NOTICE REGARDING REMOTE HEARING GUIDELINES,  
UPDATED JUNE 19, 2020**

At present, the court is conducting most of its hearings remotely. These administrative guidelines for remote hearings may be updated from time to time. The most current version of these guidelines will be posted on the court's website, available at <https://probate.franklincountyohio.gov>, and sent with notices of remote hearing.

**Name Change Hearings**

These hearings are being conducted via telephone conference. The court will start each hearing by calling the participants' telephone numbers of record.

**Other Non-Confidential Hearings**

These hearings are being conducted via Zoom videoconferencing technology, free for use on desktop and mobile devices. You do not need to create a Zoom account to participate in a hearing.

**Alternatives to Zoom**

Participants without videoconferencing capabilities may attend hearings via telephone, using dial-in information provided in the notice of remote hearing. Participants may also contact the Franklin County Law Library at (614) 525-4971 regarding the use of reserved computer terminals for hearing purposes.

Any participant who is unable to attend remotely by any of the methods outlined above should contact the court at (614) 525-3894 to make arrangements to participate in the hearing at the court. Participants are encouraged to contact the court at least 24 hours in advance of the hearing to ensure the proper arrangements can be made.

**Remote Hearing Access Information**

Hearings scheduled before June 22, 2020: The court will send notice of the hearing access information by regular mail.

- Guardianship cases: the court will send notice to all interested parties.
- Other cases where a fiduciary has been appointed: the fiduciary shall provide notice of the access information to all interested parties via regular mail, email, or text message.
- Minor's settlement cases: applicant's counsel shall provide notice of the access information to all interested parties via e-mail, text, or ordinary mail, and shall ensure that the applicant and the minor have a means to appear at the hearing.

Hearings scheduled on or after June 22, 2020: The court will provide access information to the party requesting the hearing at the time the hearing is scheduled. The requesting party shall serve the access information upon all interested parties with the Entry Setting Hearing.